



# 2009 YARMOUTH CLAM FESTIVAL

## CRAFT SHOW APPLICATION

HELD JULY 17<sup>TH</sup>, 18<sup>TH</sup>, 19<sup>TH</sup>  
ON NORTH YARMOUTH ACADEMY LAWNS

**News for 2009:** Beginning this year, we will be running the Festival until 10:00pm on Friday and Saturday nights and ending the Festival at 3:00pm on Sunday. All Craft Booths will be open Friday and Saturday from 10am-9:00pm and on Sunday from 10am-3pm.

### A Message from the Craft Show Committee:

Thank you for your interest in the Yarmouth Clam Festival. We look forward to another great year! In 2008, the Craft Show Committee and Jury reviewed nearly 300 applications for 135 slots. Each application will go through this jury process regardless of whether or not the applicant has been in the show before. It should not be presumed that previous participation guarantees acceptance. Please respect the group of volunteers who make up the Craft Show Committee as the **JURY'S DECISION IS FINAL**. No telephone calls please. If you have any questions, you are welcome to write a letter, email or fax to: Yarmouth Chamber of Commerce, 162 Main Street, Yarmouth, ME 04096  
Fax: 207-846-5419; Email: [craftshow@clamfestival.com](mailto:craftshow@clamfestival.com). We will gladly answer your inquiry.

We are happy to announce that for the second year, the craft booth fee includes liability insurance that covers all Clam Festival craft vendors (*you do not need to provide a certificate of insurance*). This policy provides coverage in case of injury to a *Festival attendee* and will be active from the point of set-up to break-down at the Festival. - (NOTE: this policy does NOT cover injury to the craft vendor, nor damage or loss of any product or materials).

Thank you, Leah Guay (2009 Craft Show Chair)

### GENERAL INFORMATION:

- **Set-up begins on Thursday, July 16<sup>th</sup> between NOON and 4:00PM.**
- All exhibitors must be **open by 10AM Friday** or his/her space will not be held.
- You must provide your own Craft tent or booth.
- Please be prepared for inclement weather as the festival continues rain or shine.
- **FEES:** Non-refundable **\$20.00 registration fee. This must be paid by separate check from Booth Space Fee.**

**Application deadline is Friday, February 27th.** Post-deadline applications will be placed on our waiting list.

**REFUNDS:** There will be no refunds after Monday, May 11th, 2009.

**CHECKS:** Make all checks payable to **Yarmouth Chamber of Commerce** and mail to:  
**YCOC Attention: Craft Show, 162 Main Street, Yarmouth, ME 04096.**

The **Booth Space Fee Structure** is as follows:

- \$475 for a 10' x 10' Main Street premium or Corner premium
- \$450 for a 15' x 15' Large space
- \$450 for a Premium, 10' x 10' space
- \$425 for a Corner, Non-Premium, 10' x 10' space
- \$400 for a 10' x 10' Standard space

Please see attached lay-out map for booth spaces. The key on that page will help you to understand the location of premium spaces, larger spaces and corner spots. The fee for all booths includes limited electricity: 400 watts will be provided for each booth set-up area.

**RESPONSIBILITY AND SECURITY:** Officers will be on duty all night, beginning Thursday, July 16<sup>th</sup>. Exhibitors must firmly cover their display in case of wind or rain. By acceptance of this agreement, the exhibitor expressly releases the Yarmouth Chamber of Commerce and the Yarmouth Clam Festival and its representatives from all liabilities for any damages, injury or loss to any person or goods from any cause.

**PARKING:** Parking and unloading services are included in the Booth Fee. Crafters planning to park and/or camp overnight must pay an additional fee of \$25.00. We will request this payment with our acceptance letter. **Crafters camping overnight do so only under the supervision and direction of North Yarmouth Academy staff** and must comply with their requests at all times.

**RULES:**

- **ALL ITEMS DISPLAYED AND SOLD MUST BE HANDCRAFTED BY THE EXHIBITOR AND BE OF FIRST QUALITY** ----Only juried items may be sold.
- No exhibitor may use the CLAM FESTIVAL name or LOGO without the prior written approval of the Clam Festival Steering Committee.
- Exhibitors will not be allowed to nail, screw or otherwise attach anything to columns, trees, doors etc.
- All display tables must be covered to the ground on all sides.
- All trash must be placed in the nearest trash container.
- No alcoholic beverages or drugs will be permitted.
- All exhibitors must be open at all times stated above.
- **DOGS are prohibited** except as part of an approved display within the craft booth.
- No refund will be given to exhibitors requesting to leave early.

**The Festival Committee reserves the right to remove anyone not complying with these rules.**

**PARTICIPATION:** Applications will be juried in March. All applicants will receive written determinations in April. Each craft category will be limited in number. A committee will evaluate all applications based on the photos or samples of the work submitted. **Please include one photograph of your BOOTH DISPLAY, labeled with your name, which will be retained in the Chamber office files.** Please write a brief description explaining the process, technique and materials used in creating your product. Pictures do not always give us enough information to jury your craft. Providing samples will give the jury committee the best understanding of your product. Please keep in mind that the jurors can be different from year to year so attention to presentation is of utmost importance. No crafter will be allowed in the show without advance acceptance and confirmation. Once accepted, every effort will be made to give the exhibitor one of the spaces requested. If your booth requires a corner set-up or certain size or location needs, be sure to indicate that on your application. Once booth spaces are assigned it is extremely difficult to change them.

**NO APPLICATION WILL BE CONSIDERED UNLESS COMPLETE.** Please use checklist below:

1. **Application Form** (Maine Tax ID will be required before you will be able to set up your booth at the Festival.) You must obtain a sales tax identification number, also known as a seller's certificate, from the State of Maine. To obtain the appropriate forms you may visit the *Maine Revenue Services Website*: <http://www.mainesbdc.org/faq.cfm> or you can call 207-624-9693.
2. **Photos and Samples** of the crafts to be sold at the festival. **Photos will be returned only if a stamped, self-addressed envelope is enclosed. Samples will be returned to you as soon as possible ONLY if you include sufficient postage & packaging to cover the mailing cost.** You may also call the Chamber to arrange a time to pick them up during Chamber business hours before the Festival. If accepted into the show, your samples will be returned to you at your booth during the Festival. Any samples unclaimed after Dec. 1, 2009 will become the property of YCOC.
3. **PHOTO** of your **BOOTH DISPLAY**, labeled with your company name, for us to retain for our records.
4. **Hold Harmless Agreement**
5. **Non-refundable \$20.00 Registration Fee** (separate check from Booth Space Fee)
6. **Booth Fee** for desired booth space (Your check will be returned to you if you are not accepted. We will not cash any checks prior to March 31<sup>st</sup> 2009)

As always, we want only crafters who make their own items. **No buy sell vendors** please. We make every effort to have a high quality and well-balanced show. If you have any other suggestions please note them on your application or email us at: [craftshow@clamfestival.com](mailto:craftshow@clamfestival.com). We look forward to receiving your applications!





**2009 YARMOUTH CLAM FESTIVAL  
CRAFT SHOW  
HOLD HARMLESS AGREEMENT**

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

COMPANY NAME \_\_\_\_\_ Phone # \_\_\_\_\_

By executing this agreement, the undersigned agree(s) for himself, herself, itself and its/their successors, heirs and assigns that participation in the Yarmouth Clam Festival, as described herein, shall be at the risk of the undersigned, and that the undersigned hereby releases and forever discharges and expressly agrees to indemnify and hold harmless the YARMOUTH CHAMBER OF COMMERCE, the YARMOUTH CLAM FESTIVAL, THE TOWN OF YARMOUTH, and the officers, directors, employees, agents and members of either organization, together with their successors and assigns of and from all debts, demands, actions, causes of action, suits, dues, sum and sums of money, accounts, reckonings, bonds, specialties, covenants, contracts, controversies, agreements, promises, doings, omissions, variances, extents, execution and liabilities whatsoever including, without limiting the generality of the foregoing, claims for contribution, exoneration or indemnity, or any other thing whatsoever which might arise from the undersigned participation in the Yarmouth Clam Festival.

The undersigned acknowledges that he/she has read and understood the foregoing, and that he/she has been advised to consult with an attorney if he/she has any questions and further acknowledges that he/she must abide by all the RULES of the Yarmouth Clam Festival Craft Show. The RULES are as follow:

**RULES:**

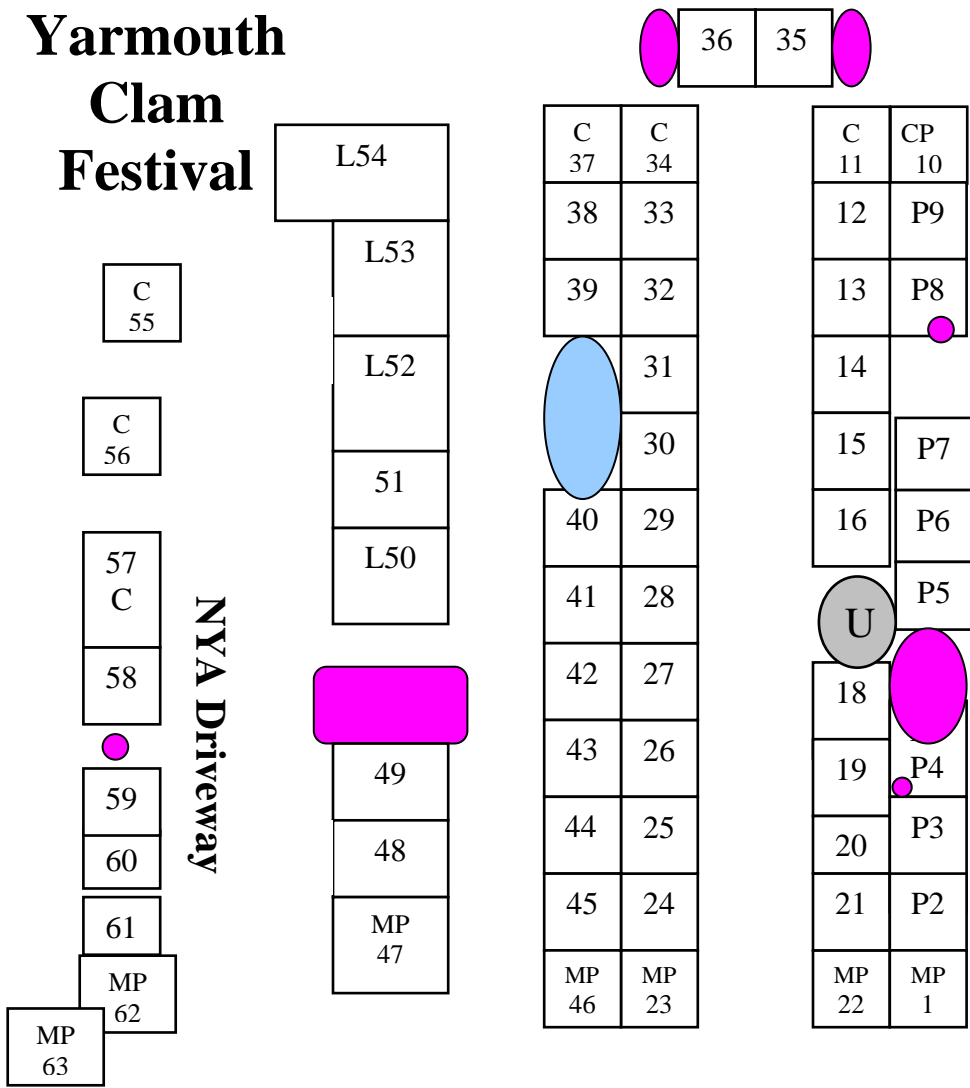
- **ALL ITEMS DISPLAYED AND SOLD MUST BE HANDCRAFTED BY THE EXHIBITOR AND FIRST QUALITY.**
- No exhibitor may use the CLAM FESTIVAL OR THE FESTIVAL LOGO without the prior approval of the Clam Festival Steering Committee.
- Exhibitors will not be allowed to nail, screw or attach anything to columns, trees, doors, etc.
- All display tables are to be covered to the ground on all sides.
- All trash must be placed in the nearest trash container.
- No alcoholic beverages or drugs will be permitted.
- **DOGS are prohibited** except as part of an approved display within the craft booth.
- All exhibitors must be open **Friday and Saturday 10am to 9pm; Sunday 10am to 3:00pm.**
- No refund will be given to exhibitors requesting to leave early.
- **The Festival Committee has the right to remove anyone not complying with the rules.**

Signature \_\_\_\_\_

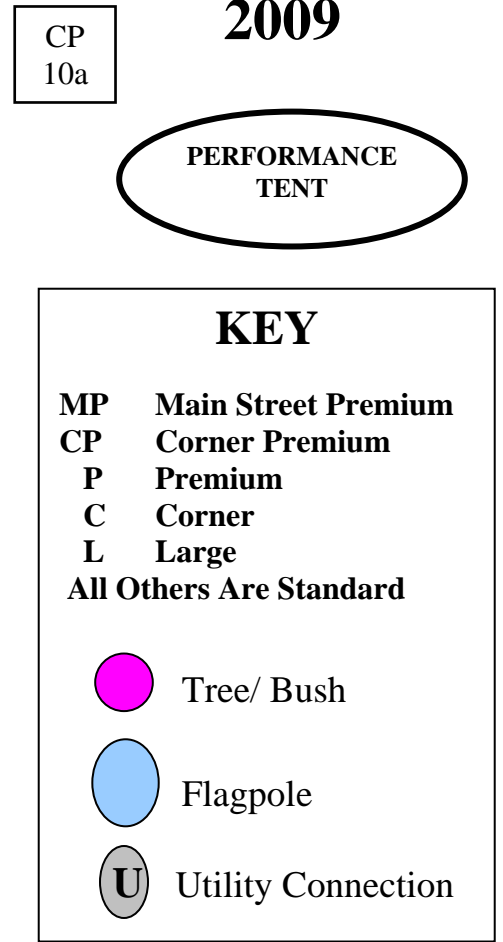
Date \_\_\_\_\_

Print Name: \_\_\_\_\_

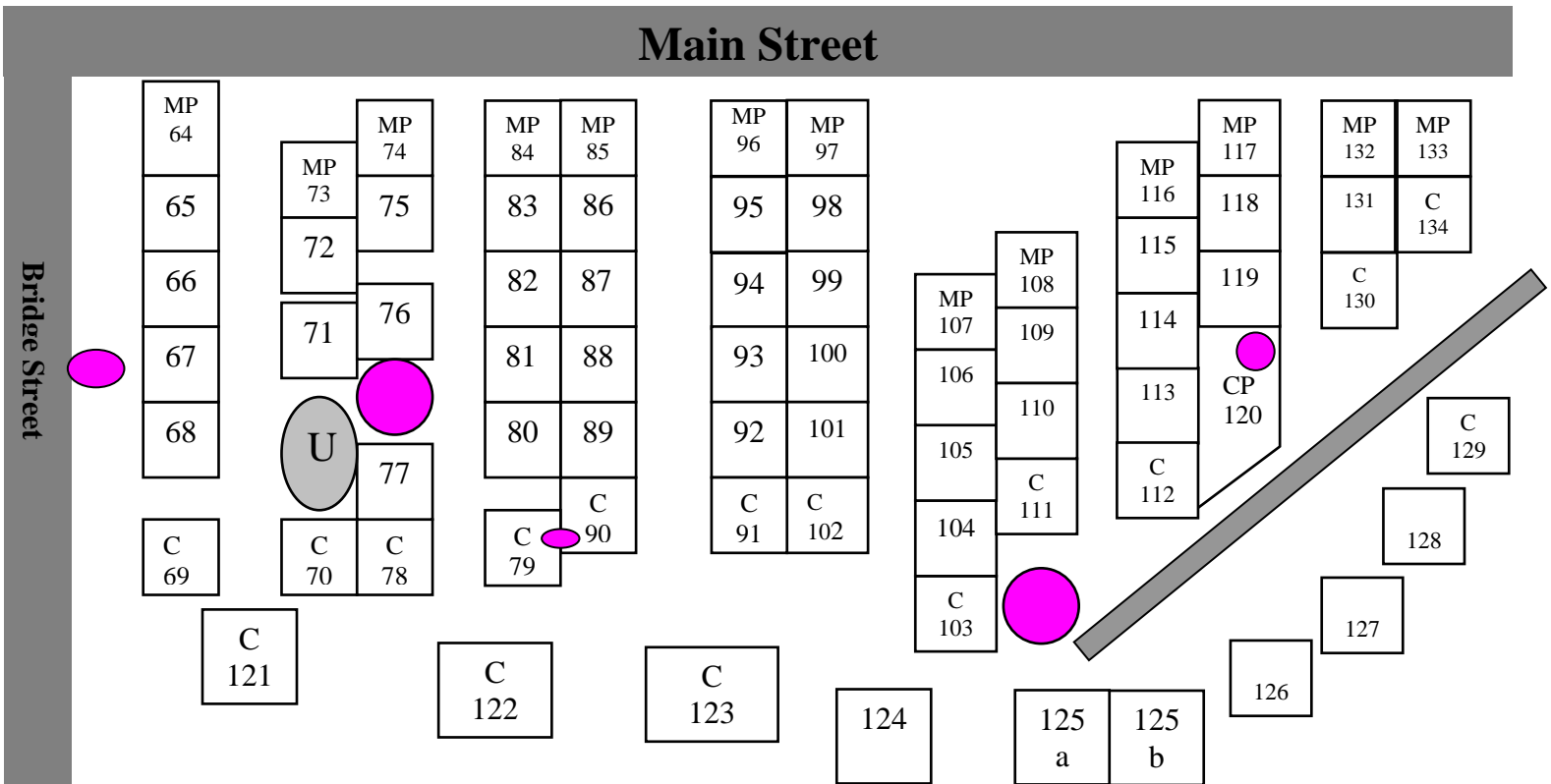
# Yarmouth Clam Festival



# Craft Show Map 2009



## Main Street



Please note that this map is approximate and any changes to North Yarmouth Academy lawn could result in minor changes to this map. All spaces are at least 10'x10' even if some appear smaller than others on this map.