

YARMOUTH CLAM FESTIVAL

yarmouth, maine

CRAFT SHOW APPLICATION: July 19 – July 21, 2019

Sponsored by Bath Savings Institution, located on the lawns of North Yarmouth Academy, Yarmouth ME

APPLICATION DEADLINE: **MARCH 8, 2019**

Thank you for your interest in the 54th Annual Yarmouth Clam Festival Juried Craft Show! This form contains the details needed to complete your application, please read all information carefully! Please contact us via email with any questions at craftshow@clamfestival.com

Please note that the jury selects crafters based on several criteria including authenticity of workmanship, originality, and booth presentation. Presentation is of the utmost importance. Each and every application will be juried - *previous participation does not guarantee acceptance*. Thank you!

GENERAL DATES & INFORMATION:

- **Application Process:** Open Monday, January 14 and closes Friday, March 8, 2019
 - Your non-refundable application fee will be deposited upon receipt
 - Applications received after March 8 will continue to be juried until the show is full
- **Juried Results:** Will be sent in Mid-April
 - At which point Booth Fee checks will be deposited
 - We will not hold any booth spaces that have not been paid for in full by this date
 - If not accepted, your booth fee will be returned to you in the mail
- **Load-in/Set-up:** Thursday, July 18. Exhibitors are assigned a load-in time based on booth location.
- **Main St:** Main St will be closing from Portland to York St, additional updates will be provided.
- **Show Hours:**

Friday, July 19	10:00 am – 9:00 pm
Saturday, July 20	10:00 am – 9:00 pm
Sunday, July 21	10:00 am – 5:00 pm

PAYMENTS:

- **Two to Three separate checks** (payable **Yarmouth Chamber of Commerce**) are due with application.
 - A non-refundable \$25.00 application fee, deposited upon receipt of your application
 - Booth Fee of \$425 to be deposited upon selection in Mid-April.
 - Corner Fee of \$50. If you are requesting a Corner Booth, please submit a separate check.
- Note that we charge a **\$35 fee each time a check is returned by your bank**
- There will be **no refunds after June 14, 2019**

BOOTH SPACES AND INCLUSIONS:

Exhibitors must provide your own 10' x 10' tent and be prepared for inclement weather as the Festival continues rain or shine. Refer to the attached map for booth numbers when making a particular booth request. Craft show layout and booth numbers change from year to year, given the nature of the outdoor show on a school campus. Every effort will be made to accommodate booth requests but please note that changes to the map and layout of the festival may happen at the discretion of the Craft Show Director.

All booths accommodate a 10' x 10' tent and include:

- 400 watts electricity (you provide lighting/cords)
- 1 Day time parking pass
- Loading & Unloading assistance
- Link on Yarmouth Clam Festival website
- Listed booth location in festival brochure
- Liability insurance (see Hold Harmless Agreement)

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2019 BOOTH PRICING:

- \$425 per each standard booth
- \$50 additional, per each corner
 - *Please note that payment for a corner does not guarantee a corner location*

RESPONSIBILITY & SECURITY:

Security will be on duty all night, beginning Thursday, July 18, 2019. Exhibitors should firmly cover their display in case of wind or rain. By acceptance of this agreement, the exhibitor expressly releases the Yarmouth Chamber of Commerce, Yarmouth Clam Festival, North Yarmouth Academy and its representatives from all liabilities for any damages, injury or loss to any person or goods from any cause.

PARKING:

- Daily Parking and unloading services are included in the Booth Fee.
- Overnight parking is available
 - \$40 for entire weekend, first come first served, payment taken at check in on July 18.
- Parking is under the direction of North Yarmouth Academy staff, you are required to comply with their requests at all times.

RULES

- ALL ITEMS DISPLAYED AND SOLD MUST BE HANDCRAFTED BY THE EXHIBITOR
- No exhibitor may use the CLAM FESTIVAL OR THE FESTIVAL LOGO without the prior approval of the Yarmouth Chamber of Commerce
- Exhibitors will not be allowed to nail, screw or attach anything to columns, trees, doors, etc.
- All displays must look professional, clean and safe for customers
- All trash must be placed in the trash receptacles provided
- No alcoholic beverages or drugs will be permitted
- Exhibitor DOGS are NOT ALLOWED
- **Exhibitors must be open during show hours - packing up and/or leaving early is prohibited**
- No refunds will be given to exhibitors requesting to leave early
- The Festival committee reserves the right to remove anyone not complying with the rules

TO APPLY:

The jury committee evaluates applications based on all materials submitted. Please write a brief description of your craft explaining the process, technique and materials used along with the price-range. A professional booth display is extremely important as well. **Samples are required as it gives the jury the best understanding of your product. Due to the number of applicants, pictures and samples will not be returned unless you have provided return postage.**

Application and all inclusions to be forwarded to:

Yarmouth Chamber of Commerce, Attn: Craft Show
162 Main Street, Yarmouth, ME 04096

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PLEASE USE CHECKLIST BELOW:

_____ 1. Application Form Maine Tax ID is required with application.

- ✓ If at time of application your tax id is pending, it must be presented on July 18 during move in.
- ✓ To obtain a Maine state sales tax identification number (also known as a seller's certificate), you will need to contact the Maine Revenue Services at 207-624-9693 or P.O. Box 1065, Augusta, ME 04332

_____ 2. Photos, samples, brochures of ALL crafts to be sold at the Yarmouth Clam Festival Craft Show

- ✓ No Cd's or DVD's.
- ✓ Please keep in mind, sending photos of your set up & collection will help us layout the Craft Show
- ✓ Please provide a return postage stamped envelope or box for your items to be returned.
Items that are not picked up by the end of August 2019 will become donated property of the Yarmouth Chamber of Commerce and may be included in fundraising efforts - should this be the case, your company will be listed as the donor. Thank you!

_____ 3. Photo of your Booth display labeled with your name, for us to keep.

_____ 4. Hold Harmless Agreement (*see attached, must be signed and returned with application*)

_____ 5. Check #1: Non-refundable \$25.00 (Application/Jury Fee)

_____ 6. Check #2: Booth Fee \$425

_____ 7. Check #3: OPTIONAL Corner Fee of \$50 – *Payment does not guarantee a corner location*

**NO APPLICATION WILL BE CONSIDERED UNLESS COMPLETE.
KEEP APPLICATION DETAILS FOR YOUR REFERENCE.**

Please contact us via email with any questions at craftshow@clamfestival.com

SEND ALL MATERIALS TO:

**Yarmouth Chamber of Commerce
Attn: Craft Show
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Yarmouth, ME 04096**

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2019 Yarmouth Clam Festival Craft Show Booth Locations



Note that changes to the map and layout of the festival may happen at the discretion of the Yarmouth Chamber of Commerce, the Craft Show Director or by North Yarmouth Academy. Applicants will be advised of any changes accordingly.



ADMINISTRATIVE USE ONLY

Rec'd: _____ HH: _____ TX: _____ AF: _____ BF: _____ CF: _____

BP: _____ PR: _____ S: _____ SR: _____ AC: _____ WL: _____ DN: _____

2019 YARMOUTH CLAM FESTIVAL CRAFT SHOW APPLICATION

Name: _____ Tel: _____

Company Name: _____

Mailing Address: _____
(city) (state) (zip)

Website address: _____

Email: _____ Maine Tax Id #: _____

Check here if you request overnight parking YES _____ (\$40 fee payable at check-in, first come first served)

Check the category that best suits your work:

- | | | |
|--|--|--------------------------------------|
| <input type="checkbox"/> ARTIST | <input type="checkbox"/> HOME GOODS | <input type="checkbox"/> PETS |
| <input type="checkbox"/> ACCESSORIES (Fashion) | <input type="checkbox"/> JEWELRY | <input type="checkbox"/> PHOTOGRAPHY |
| <input type="checkbox"/> CHILDREN | <input type="checkbox"/> KNIT/NEEDLEWORK | <input type="checkbox"/> POTTERY |
| <input type="checkbox"/> CLOTHING | <input type="checkbox"/> LEATHER | <input type="checkbox"/> WOOD |
| <input type="checkbox"/> FIBER | <input type="checkbox"/> METAL | <input type="checkbox"/> OTHER _____ |
| <input type="checkbox"/> FOOD | <input type="checkbox"/> PAPER | |
| <input type="checkbox"/> GLASS | <input type="checkbox"/> PERSONAL CARE | |

Description of your craft: Write a brief description explaining the process, technique and materials used in creating your hand-crafted product. List all items you plan to sell. Please enclose photos, samples and any other materials that will help the jury know you and evaluate your craft.

Please list 3 other craft shows you attended in 2018:

Booth Choices: (Choose a first, second, and third option for 2019) Please refer to the map for locations and space numbers, indicate if corner. *Please do not put "same as last year."* If choices are not given, the Director will place you in one of the remaining available spaces. Please note that changes to the map/layout may happen at the discretion of the Director.

First: _____ Second: _____ Third: _____

How many years at the Yarmouth Clam Festival? _____ Booth # Last Year: _____



2019 CRAFT SHOW HOLD HARMLESS AGREEMENT

Name: _____ Tel: _____

Company Name: _____

Address: _____
(city) (state) (zip)

Email: _____

By executing this agreement, the undersigned agree(s) for himself, herself, itself and its/their successors, heirs and assigns that participation in the Yarmouth Clam Festival, as described herein, shall be at the risk of the undersigned, and that the undersigned hereby releases and forever discharges and expressly agrees to indemnify and hold harmless the YARMOUTH CHAMBER OF COMMERCE, the YARMOUTH CLAM FESTIVAL, THE TOWN OF YARMOUTH, NORTH YARMOUTH ACADEMY, and the officers, directors, employees, agents and members of either organization, together with their successors and assigns of and from all debts, demands, actions, causes of action, suits, dues, sum and sums of money, accounts, reckonings, bonds, specialties, covenants, contracts, controversies, agreements, promises, doings, omissions, variances, extents, execution and liabilities whatsoever including, without limiting the generality of the foregoing, claims for contribution, exoneration or indemnity, or any other thing whatsoever which might arise from the undersigned participation in the Yarmouth Clam Festival.

The undersigned acknowledges that he/she has read and understood the foregoing, and that he/she has been advised to consult with an attorney if he/she has any questions and further acknowledges that he/she must abide by all the RULES of the Yarmouth Clam Festival Craft Show.

RULES

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Signature: _____ Date: _____

Business Name: _____